

FACT SHEET
for admission to 1st grade in the 2025 / 2026 school year

pre-registration	possible from November Monday – Friday, 8 am – 12 pm
semester break	February 17th – 21rd, 2025 Monday – Friday, 8 am – 12 pm
<p align="center">REGISTRATION</p> <p>also possible in electronic form:</p> <p align="center">In electronic form: application@htl-leonding.ac.at</p>	<p>February 24th – March 7th, 2025 Monday, Tuesday, Thursday, 8 am – 2:30 pm Wednesday, 8 am – 5 pm Friday, 8 am – 12 pm</p> <p>Please bring:</p> <ul style="list-style-type: none"> • 1 enrolment form (Please state branch and substitute branch, respectively) • original school report of 8th grade (Schulnachricht 8. Schulstufe) (It is handed back stamped with the note „school of choice“.) • a copy of the school report of 8th grade (Schulnachricht 8 Schulstufe) • if available, original school report of 9th grade (Schulnachricht 9. Schulstufe) • a copy of the annual school report of 7th grade (Jahreszeugnis 7. Schulstufe) • certificate of birth (copy) • e-card (copy) – National insurance number is needed.
<p align="center">ADMISSION</p> <p>Submission of a written confirmation of educational success of the current school (Schulerfolgsbestätigung)</p> <p>also possible in electronic form: application@htl-leonding.ac.at</p> <p align="center">Acceptance of the guaranteed school place</p>	<p>March 21nd, 2025</p> <p>Based on the grades in the semester school report candidates are ranked according to the criteria at the school of choice. Depending on the availability and the ranking a place at the school of choice is provisionally allocated. Admission is valid if the admission requirements are fulfilled by the end of the 2023/24 school year. Candidates are informed about their admission in written form.</p> <p>until Friday, June 27, 2025 and immediately after the grading conference, respectively.</p> <p>The written confirmation of educational success of the current school (Schulerfolgsbestätigung) is issued and confirmed with school stamp and signature by the form teacher after the final conference (Schlusskonferenz).</p> <p>Applicants who have already submitted their original 8th grade school report at this time do not need to submit this confirmation</p> <p>Allocation of any available places to students who fulfil the admission requirements:</p> <p>July 4, 2025 and July 09, 2025 by submitting the original school report of 8th and if available, the original school report of 9th grade by no later than Wednesday, July 10, 2024, 12 pm. The original school reports are kept until the beginning of the school year.</p>
<p align="center">ADMISSION EXAMS</p> <p>(Explanation on this point can be found on the back of this letter.)</p>	<p>Tuesday, July 1, 2025 – written admission exam</p> <p>8 am GERMAN exam 9:30 am ENGLISH exam 11 am MATHS exam</p> <p>Duration: 50 minutes</p> <p>The exact schedules for the exams will be posted at the school on the respective exam day.</p> <p>Please, bring photo ID.</p> <p>Wednesday, July 2, 2025 – oral admission exam</p> <p>8 am</p> <p>Please, bring photo ID.</p> <p>An oral exam is only required if the written exam is negative.</p>

Admission Criteria School Year 2025/2026

In general, a positive school report of 8th grade or a higher class must be submitted for final admission. Aptitude for the desired type of school (SchUG § 3 Abs.1c) must be fulfilled.

Higer Technical College	Vocational School
grammar school (AHS) positive school report of 8 th grade	grammar school (AHS) positive school report of 8 th grade
<p style="text-align: center;">Secondary Middle School (new type of school)</p> <p>positive school report 8th grade; performance level of grammar school standard (Beurteilung gemäß dem Leistungsniveau 'Standard AHS') in German, Maths and English;</p> <p>In case the standard performance level (Beurteilung gemäß dem Leistungsniveau 'Standard') attained is lower than grade B (Good, "Gut"), an admission exam in the respective subject is required</p>	<p style="text-align: center;">Secondary Middle School (new type of school)</p> <p>positive school report 8th grade; standard performance level (Beurteilung gemäß dem Leistungsniveau 'Standard') in German, Math and English;</p> <p>In case the standard performance level (Beurteilung gemäß dem Leistungsniveau 'Standard') attained is lower than grade C (Satisfactory, "Befriedigend"), an admission exam in the respective subject is required.</p>
<p style="text-align: center;">Polytechnical Schools</p> <p>positive school report 9th grade; For the ranking, the school report of 8th grade is decisive.</p>	<p style="text-align: center;">Polytechnical Schools</p> <p>positive school report 9th grade; For the ranking, the school report of 8th grade is decisive.</p>

Please note that admission is only possible if the above-mentioned requirements are met by the end of the school year.

RANKING CRITERIA:

Applicants are ranked if the number of applicants for admission to the respective department is greater than the number of places available. The ranking criteria take into account the specific requirements of the education at Higher Technical College.

The prerequisite for consideration in a possible ranking is the fulfilment of the admission criteria. Applicants who do not meet the admission requirements will still be included in the ranking; however, definitive admission is only possible once the admission requirements have been met with the school annual report.

The ranking is based on an overall assessment score, which is determined from the grades of the school report of 8th grade in the following way:

First, the grades of the standard performance level will be converted as follows:

grade of the standard performance level AHS + 5 points

The overall assessment score is the sum of the following 3 partial assessments:

Math grade (standard performance level converted) multiplied by 2
 + German grade (standard performance level converted)
 + English grade (standard performance level converted)

¹⁾ A grade F (Fail; Insufficient) in the subjects Latin, Geometrical Drawing as well as in school-specific compulsory subjects that are not taught at the school does not prevent admission because these subjects are not taught at all 8th grade levels.